



MWeb™ Online Catalog System

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Marketing rights You grant permission for Systems Planning to briefly describe this website in marketing literature, journal articles, conference presentations, and on the Systems Planning website, including small screen-shots. Systems Planning agrees to submit lengthy descriptions to you for prior approval. You grant to Systems Planning permission to quote from or reprint your press releases and other publications without separate approval, providing proper attribution is given. Each screen displayed by the System will contain a brief mention

of the MWeb product with a link to the Systems Planning web site; this mention will be a permanent feature of the System; if you use a Splash Screen this must also include the link. Licensee may describe the site and/or MWeb freely; however, any mention in journal articles or conference presentations aimed at the museum community must credit Systems Planning as the developer of the Site and the System, along with the Systems Planning URL systemsplanning.com.

Included and billable features "Included" features are part of the basic MWeb product. Client agrees to pay for work on "Billable" features on an hourly basis. Multilingual interfaces are subject to a surcharge per language. (Pricing may be found on the MWeb Pricing page on our website.) Not all features are available on all client platforms. (Versions column shows which versions of MWeb the feature applies to: E=Enterprise, L=Live, P=PastPerfect Online, U=Universal.)

Feature	Versions	Included	Billable
Database	All	Enterprise: MWeb operates from a static database derived from data that you copy from internal data systems Live: MWeb operates from a live database that you create and maintain PastPerfect-Online: MWeb operates from a static databases derived from your PastPerfect database Universal: MWeb operates from live databases that you create and maintain	
Data delivery	E	Data is delivered to Systems Planning as FoxPro, Access, delimited text, or MARC files, readable by Windows	Any other format
DBMS	ELP	MWeb uses Visual FoxPro tables and ODBC driver which are installed in your server	Other DBMS
Updates of database	EP	Data structures must remain identical to those of the original load.	Changes to data structures or Preprocessor.
Content Types	ELP	Up to 6 Content Types (such as museum records, library records, images, media, documents, and authority files). Client may send records for images, external documents, and media if wanted in the database, otherwise records for these are generated by Systems Planning.	More than 6 Content Types
Authority files	ELP	Up to 4 authority files created from catalog data; each counts as a Content Type.	More than 4 authority files
Data analysis	ELP	Analysis, conversion, and loading of one dataset for each Content Type (a dataset may be a set of relational tables)	Additional datasets or subsequent changes to data structure
Character encoding of input data	E	For FoxPro, Access or text files: either ASCII plus Latin-1, or Unicode. MARC records: ANSEL or Latin-1.	Any other mixture or any other character set
Searchable date ranges	E	One date range per Content Type	Additional date ranges or ranges for other numbers
HTML field content	E	Data records may include fields that contain HTML files. Client will provide these files, which may include Unicodes represented as HTML entities.	Documents provided in a format other than HTML, or Unicodes in another representation
Images	All	Data records may contain links to JPEG images. Records may have any number of image links, and images may be linked to any number of records. Client provides addresses of image servers. Systems Planning provides input on directory structure to be used on these servers. Two sizes for each image, one of which must be a thumbnail.	Conversion, editing, or resizing by Systems Planning, or more than 2 sizes of images. Other image formats. Image Verification to ensure images are present.
Media and external documents	E	Data records may contain links to media or documents, such as sound, video, Acrobat, or HTML. Records may have any number of media links, and media may be linked to any number of records. Client provides addresses of media servers. Systems Planning provides input on directory structure to be used on these servers. Client provides icons to be displayed for media links. External HTML Documents may be full-text keyword indexed.	Creation of icons by Systems Planning
Functionality	All	Enterprise: Integrated searching, links between Content Types; keyword, advanced, Click-&-Search, hierarchy, Random, and Vocabulary Views searching; truncation of search terms; ANDing or ORing of keywords; searches limited by record type; searches only of records with images; searches limited by source; capture of search terms; full-text keyword indexing of External HTML Documents; logon by user ID and password; logon maintenance functions; four-state buttons; Image Viewer; Timeline; plural indexing; Help; Search Suggestions; Online Exhibits; Direct Access; Image Security Live: Integrated searching, links between Content Types; keyword	Any other functions

		<p>and advanced searching, truncation of search terms, ANDing or ORing of keywords, searches limited by record type, capture of search terms, logon by user ID and password, logon maintenance functions, four-state buttons, Direct Access, record editing and update functions</p> <p>PastPerfect-Online: Integrated searching, links between Content Types; keyword, advanced, Click-&-Search, and Random searching, truncation of search terms, ANDing or ORing of keywords, searches limited by record type, searches only of records with images, capture of search terms, four-state text buttons, plural indexing, Help, Direct Access</p> <p>Universal: Integrated searching, links between Content Types; keyword and advanced searching, truncation of search terms, ANDing or ORing of keywords, searches limited by record type, searches only of records with images, searches limited by source, four-state text buttons, Help, Direct Access</p>	
Layout	All	<p>Enterprise: One-time layout customization, including names of Content Types and fields</p> <p>Live: Choice of three standard layouts. CSS file is available to you for further customization at your risk</p> <p>PastPerfect-Online: Choice of standard layouts, color schemes, and font families. CSS file is available to you for further customization at your risk</p> <p>Universal: Choice of standard layouts, color schemes, and font families. CSS and XSLT files are available to you for further customization at your risk</p> <p>NOTE: For all versions, layouts may not be identical for all browsers and platforms due to technical limitations.</p>	Changes to layout
Graphical elements	All	<p>Enterprise: Incorporation of user's JPEG or GIF logo and background image. Incorporation of GIF graphical buttons (Systems Planning will supply list of buttons needed).</p> <p>Live, PastPerfect-Online, and Universal: You may use IMS to add graphical elements. Graphical buttons are not supported</p>	Creation or conversion of graphics by Systems Planning
Single-record displays	ELU	Choice of layout of Full Record display	Display of partial single records
Interface Management System	ELU	IMS permits you to modify messages without charge. Some limitations to HTML formatting of messages may exist.	Changes that cannot be handled using IMS
Multilingual interface	E	Functional support for multilingual interface (left-to-right only). Non-MWeb messages will be in the user's default Windows language.	Other reading directions. Foreign-language messages, graphics, or translation (see surcharge note above)
Help	EPU	Standard Help file	Linking to client-created Help file
Browser and platform support	All	We test on recent browsers/platforms with significant market share. No efforts are made to accommodate obsolete browsers. Layouts may not be identical for all browsers and platforms due to technical limitations, supported fonts, and browser bugs.	
Installation and support		Support policies are available at systemsplanning.com	
Corrections	EL	Corrections to problems caused by client's graphic design, data description, or other instructions found within 10 calendar days of delivery (except problems due to hardware, communications facilities, operating system, web server, or other systems software).	Corrections to problems found after 10 days or diagnosis or correction of other problems

Data security You may choose to require logons for some or all users. Security is achieved by the usual user ID and encrypted password. Client understands that passwords, if used to protect sensitive data, do not provide a very high level of security, as users may write them down, share them, or in other ways allow others to use them. In addition, MWeb passwords are encrypted but not to a high level; Client should consider this before deciding what data and images to load into MWeb. Systems Planning is not responsible for the exposure of data and/or images which are exposed because of sharing or cracking of passwords, or from Client's failure to maintain the list of legitimate users. It is transmitted using the HTTP protocol, not the more secure HTTPS. This only an average level of security, so we recommend you do not put the most critical data on MWeb. We are not responsible for losses arising from inadvertent or malicious interception or destruction of data. You should create backups of the MWeb database to protect your data; we are not responsible for losses arising from your failure to do so.

Support Support policies and procedures are described on the Systems Planning website.

Billing and related matters Current pricing is always available on the Systems Planning website. Billing will be made as follows (net 30): dataloads billed upon delivery; license/support fee billed at start of license year; special features negotiable. We may add a 3-percent-per-month late fee for overdue payments; overdue payments may also require us to terminate the license.

Access to server Permission to access the server either directly (in-person) or remotely (via FTP or another tool) is allowed based on the specific directories, as follows: (i) /mwebcgi/ and /mwebdata/ directories: you may appoint a system administrator and one backup who will download new files from the Systems Planning server and install them on your server; we may occasionally request to be sent files from your server as well. NO OTHER PARTIES may have direct or remote access to the /mwebcgi/ or /mwebdata/ directories of your web server, including your other staff or contractors. (ii) /mweb/, /mwebgraphics/, /mwebimages/, and /mwebmedia/ directories: you may provide staff and contractors with access to these directories if required to upload new files.

Design Your initial display, when shown in on an 1024x768-resolution monitor in a maximized browser window with all buttons and toolbars, must permit the MWeb credit link to be shown without scrolling.

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Systems Planning
4915 Redford Road, Bethesda, MD 20816 USA
(301) 652-1231
info@systemsplanning.com
<http://www.systemsplanning.com>

